

INSTRUCTIONS FOR UPBSC – STAGE II

TRAVEL REIMBURSEMENT POLICY

1. Travel Desk will be opened from 07:00 AM – 08:00 AM separately besides the registration desk.
2. Hotel booking needs to be done from individual parent by their own if required. However, the hotel accommodation needs to be checked out on 25th Feb 2018 before 07:00 AM compulsory as the reporting time to BBSC Stage II - Test Venue is 07:00 AM Sharp.
3. Parent needs to bring the travel ticket Xerox copies, hotel check out bill (If opted for accommodation) and one cancelled cheque (in which the amount will be transferred) in an envelope mentioning the student BBSC roll no and student's full name compulsory.
4. Travel allowance will be reimbursed latest by 20th March 2018 in the respective account of which the cancelled cheque is submitted to us only for one student and one parent **(Total 2 persons only)** as per the reimbursement slabs displayed on the website.
5. If a student and parent travels by his or her own vehicle then too the displayed

reimbursement slab will only be applicable. No other adjustments will be entertained.
 6. Below mentioned rates are for the return journey (To & Fro).

**TRAVEL ALLOWANCES SLABS AS PER THE
 COMPANY'S POLICY**

No	Travel Location	Per Person	Max. 2 Persons	Total Travel Fare for 2 Persons (Return Fare)	Hotel Fare	Max. Amount which will be paid
1	AGRA	600	1200	2400	1500	3900
2	ALLAHABAD	500	1000	2000	1500	3500
3	GORAKHPUR	1000	2000	4000	1500	5500
4	KANPUR	300	600	1200	1500	2700
5	VARANASI	600	1200	2400	1500	3900
6	BOKARO	1400	2800	5600	1500	7100
7	RANCHI	1400	2800	5600	1500	7100
8	DEOGHAR	2000	4000	8000	1500	9500